



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

March 6, 2019

HMT Engineering and Surveying  
Chris Van Heerde, P.E.  
410 N. Seguin Avenue  
New Braunfels, TX 78130

Re: Approved final plat

To Whom It May Concern:

The Planning Commission, on March 5, 2019, approved the below referenced plat.

**Parkside, Unit 2, subject to the following:**

1. Subdivision construction plans must be approved prior to submittal of the final plat.
2. Preliminary Drainage and Utility Exhibit needs to coincide with the plat. The lot numbers are different in the utility exhibit. If the intention is to change the lot numbers, then the sidewalk note needs to be revised accordingly.
3. Parkside Subdivision, Unit 1 must be recorded.
4. Update Note #12 to correct the word "constructed" to "construction".
5. Update Note #12(c) to correct the lot numbers from 825 & 813 to 824 & 812.
6. Remove "Winchester Dr" from note #10.

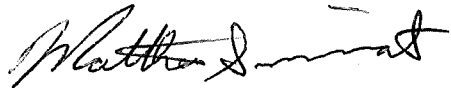
Please submit **ALL** of the following documents when submitting the plat for signature and recordation:

1. Comal County: One (1) original 18" x 24" plat on white 20 lb. bond paper. *The plat must be rolled, not folded.*  
Guadalupe County: Four full size mylars with original signatures and legible notary stamps.
2. A check or checks payable to the county clerk in the amount of the recordation fee for filing the final plat. Please call the applicable County Clerk's office to determine the appropriate fee.
3. An original tax certificate showing that no City, county and school district taxes are currently due or delinquent against the property. The certificates must be dated (issued) within 30 days of the plats being recorded. (Per County Clerk)
4. Digital plat, which may be e-mailed to [msimmont@nbtexas.org](mailto:msimmont@nbtexas.org) or submitted on a CD. (NAD 1983 StatePlane Texas South Central FIPS 4204 (Feet), to scale, and georeferenced to three points. Submissions must be in .dwg.)
5. A letter outlining any and all changes and/or modifications made to the plat, including those required by this letter.

Approval of the plat shall be valid for five years and will expire March 5, 2024 if progress toward completion is not being made.

If any additional information is needed, please call the Planning Department at (830) 221-4050.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Simmont", with a stylized flourish at the end.

Matthew Simmont, AICP  
City of New Braunfels  
Planning Department

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